



**NEWDIGATE PARISH COUNCIL**

[www.newdigateparishcouncil.gov.uk](http://www.newdigateparishcouncil.gov.uk)

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**FINANCE MEETING MINUTES**

Meeting held on 1<sup>st</sup> July 2024 at 7.45pm

PRESENT: John McKenzie-Sage, Bill Kear, Richard Tyson-Davies

ALSO PRESENT: one member of the public.

1. Apologies for absence: William Harmsworth & Phill Crutcher
2. Declarations of Interest: None
3. Review expenditure and balance sheet for first quarter 2024/2025.  
Councillors present reviewed and discussed the Summary of Accounts for the period 1<sup>st</sup> April 2024 to date. Details of income, expenditure and reserve monies were noted. The sum of £2000 received from Gatwick Airport GACT represents the successful funding application that Richard Tyson-Davies applied for on behalf of Trig Street project. Savings have been made on website management as Ameeta Garga is currently updating and managing this within her role as councillor. It was agreed that our website should be replaced and made more user friendly and meet the accessibility requirements. The Clerk will investigate website design options and report back with costings. Clerk to verify if SES water for the allotments is metered and if so whether readings are estimated or not.
4. Consider and note future funding for the following projects:  
Traffic Calming – Clarification regarding loan of one VAS sign and another paid for by Helyn Clack via SCC funds will be sought at the next Full Parish Council meeting. It was noted that the original cost budgeted of £3750.00 with additional funds taken from Cil monies received may not be sufficient as costs are proportionally higher than expected.  
Brickworks/Nature Reserve – Current bank balance of £2010.00 has been donated so far with an additional £1500.00 from budget. This to be reviewed once works commences.  
Trig Street – Secured funding to date amounts to £20,000.00 with further funding required of £40,000.00. Richard Tyson-Davies requested the Council consider increasing its current donation of £1000.00 towards this project. A working party group with Capel Parish Council to manage and move this project forward has yet to meet.
5. Clerk's appraisal has been deferred.
6. Councillors present agreed to the homeworking allowance being paid to the Clerk which amounts to £26.00 per month.
7. The date of the next Finance meeting will be on Monday 4<sup>th</sup> November 2024.

Meeting Ended at 9.15pm

## SUMMARY OF ACCOUNTS FOR NEWDGATE PARISH COUNCIL 2024/2025

### INCOME 1<sup>st</sup> APRIL 2024 TO DATE

1 <sup>st</sup> Precept	£8860.00
Cil Monies	£2983.58
Supplementary Grant	£400.50
Gatwick Airport GACT APP355B	£2000.00
Allotment Rents	£40.00
TOTAL	£14284.08
Brickworks Account	£2010.00
TOTAL	£16294.08

### EXPENDITURE 1<sup>ST</sup> APRIL 2024 TO DATE

Clerk salary & allowances	£2390.03	£10500.00	Home working all. £312 pa
Website	£59.99	£650.00	In house made savings
Hall Hire	£150.00	£500.00	
Public Liability Insurance	£409.29	£400.00	Increase for next year
Cllr Training	£60.00	£500.00	
SALC/NALC/GACC	£699.91	£600.00	
Internal Auditor	£175.50	£650.00	Inclusive of external auditor
Grants – RBL	£350.00	£150.00	Increase for next year
Allotments – Water	£80.28	£120.00	
Defibrillator Battery	£267.00	£50.00	Increase for next year £150.00
TOTAL	£4642.00		

### CURRENT ACCOUNT BALANCE at 1.7.24

NPC Current Account	£32,939.91
Brickworks Account	£2010.00

### MONIES IN RESERVE FOR FUTURE PROJECTS

Trig Street	£1000.00	Nil spent
Traffic Calming	£3750.00	Nil spent
Brickworks	£1500.00	Nil spent
TOTAL	£6250.00	